



Leading vs Lagging Indicators checklist

This checklist will help you establish and use the right indicators for your projects.

Set-up

- Review relevant data and reports of your last five projects
- Collaborate with others to finalise leading indicators in every area of performance
 - Identify sources of data for leading indicators
- Set benchmarks for both leading and lagging indicators Set your target performance level
- Decide what leading indicators require which type of action (and when!)

During the project

- Classify data into operations, project, and behaviours
- Review data weekly and compare to benchmarks
- Take action immediately when needed to keep project on track
- Report to the team weekly on project performance and changes

Post-project

- Close the loop for your team with a final performance report
- Compare project performance with previous projects to identify trends
- Review the performance of your indicators. What worked well? What was a challenge? What can you repeat next time? What needs to change?

When you need focused help fast, get it from a supplier whose success is keeping your plant moving. Call Advanced Piping Systems now on 1300 792 879.